

VILLAGE OF BLISSFIELD

Village Administrators Report

December 10, 2021

Kindly Forward questions, comments, or suggestions for input to administrator@blissfieldmichigan.gov

Success Stories

- Huge Thank you to the following that provided a letter of support for the Wayfinding Signs to be submitted with the T-Mobile Grant: Lindsey Forche with Starling Lounge, Bob Barringer with Blissfield Library, Scott Riley with Blissfield Community Schools, Julie Goll with Blissfield State Bank and Mike Gunter.
- Light Up the Park is selling out fast and the Village staff decorated their tree



Communications

- No council meeting on December 27, 2021 due to the Holiday
- DDA Board Meeting December 15, 2021
- Currently seeking volunteer board members for Planning Commission, DDA, and Construction Board of Appeals

Previews

December 27, 2021

- No Council meeting due to the Holidays

January 10, 2022

- Appoint WWTP Operator Position
- RIGA Water Concern Updates and Findings

Projects

- Coordinating with City of Adrian & Raisin Township on potential future trash services for residents.
- Annual Audit scheduled to start December 13th
- Meeting with RIGA following research and will then meet with council to provide updates
- Preparing for council strategic work session
- Drafted Special events process and revised ordinance
- Started working on personnel policies- *Initial draft completed, next step to bring staff in on review*
- Begun work on grant application for erosion issues along Ellis & Bachmayer Park River banks
- Worked on T-Mobile Grant Application
- Pool Roof Warranty Claim
- Research Industrial Facilities Tax (IFT) information & reporting

Planning Commission

- Continued work on Comprehensive Master Plan
- *Planning Commission set to begin working on RRC tasks related to the board*
 - *Specifically, they are going to be working on updates/improvements to the Capital Improvement Plan (these changes will be part of the 2022-23 budget)*
 - *Begin Establishing Annual Report which is also now part of their bylaws- this report will also be presented to Village Council*

Parks & Recreation

- Waiting on final scores and recommendation on MDNR Rotary Trail Grant- *our grant was not recommended for approval*
- Light up the Park at Ellis Park- *sign up for Trees on Eventbrite*
- Drafted a memorial bench & tree policy for council approval
- *Adding agendas to iCompass program*
- Begun working on Photo Contest
- Started Planning 1st Bliss Adventure Summer Camp for June 2022

Other

- DDA TIF Plan in rough draft form- will be presented to DDA Board for review
- Working on updating and increasing information available on our website
- Lenawee Now having no luck with Valero currently and is still working to make contact and keep the Village in the loop as a partner moving forward.
- We now have a Venmo donation button for our Parks & Recreation and our DDA.